

TREE AUTHORIZATION FORM

This form is provided for the convenience of members to request permission to plant a new tree. After providing the information in the spaces below, the form is to be delivered to the Grounds Committee mail slot in the Clubhouse.

Anticipate 10-14 working days for a reply from the Committee. This form will be kept in your permanent file to record the transaction. A copy will be provided for your records.

Article #46 – Trees: Trees, which were not supplied by the Corporation to the original member, are the full responsibility of the member who planted it. A member who succeeds the member who planted the tree inherits full responsibility for maintenance and/or removal; and yearly leaf removal, providing the new member accepts the tree and management allows the tree to remain. Member trees, which create a nuisance, hazard or damage to property, will be removed or repaired at the member's expense.

No new trees may be planted by the member without written approval of Management, by obtaining a Tree Authorization Permit. Trees must be selected to be non-fruit bearing, compact and slow growing. Examples of the trees not approved are Weeping Willow, Poplar, Silver Maples, Crab Apple, and nuisance trees.

For the type of tree desired (see Grounds Committee), the tree must be planted an appropriate distance from a member's unit and from neighboring units, sidewalks or other structures. The appropriate distance will be determined by Management. Only one tree in the front, one in the rear, and one on the side, per unit, allowed. If a tree is near your building, the member is responsible to call the Maintenance Department to have the gutters cleaned out. Please do so between the period of November 1 - 15, after the leaves have fallen from the trees.

NAME: _____ DATE: _____

ADDRESS: _____

PHONE: _____ LOT #: _____ UNIT #: _____

TYPE OF TREE: _____ PLANTED BY: _____

LOCATION *(Be specific. Use back of form to provide a sketch, if necessary):* _____

FOR COMMITTEE/MANAGEMENT USE ONLY

Investigated by: _____ Date: _____

*Approved by: _____ Concur: _____

Not Approved: _____ Reason: _____

***VARIANCE FROM THE POLICY CAN ONLY BE APPROVED BY THE PROPERTY MANAGER.**